

# Safeguarding

**Here at Cosmic Education we make safeguarding our priority. By adhering to REC Audited Education registration standards, we ensure that all of our supply staff have the following criteria and checks present before we place them into a school or nursery:**

- An initial telephone interview
- A face to face rigorous interview and induction process
- An identity check, either a Passport or a Driving Licence
- Relevant qualifications confirmed
- A minimum of three years continual referencing
- An ISA Barred List check
- An Enhanced Disclosure & Barring Service Check
- Right to work in the UK verified
- An OFSTED approved Safeguarding Confirmation issued

**A state of the art database that ensures that all compliance checks and certification are continually monitored.**

**Our compliance database generates the following:**

- Confirmation of checks email
- Agency worker regulations standards to include 12 week countdown clock
- DBS or CRB expiry dates
- ISA barring expiry (reviewed termly)
- Visa expiration
- Feedback from clients
- Manages auto enrolment of new pensions act

**The importance of any policies or procedures relating to Child Protection is always at the core of our process.**

