

What we expect from you

As a Supply Teacher or Support Worker

Cosmic Group will provide you with all the information and support you will need for your new role.

In return, we expect the following of you

- Dress smart and appropriately. Think about what is needed from you in the role you're performing and the environment in which you are working.
- Arrive everywhere in plenty of time. Nobody likes to be kept waiting. Make sure you also remain behind at the end of the day until every pupil in your care has safely left and all necessary marking is completed.
- Be ready with relevant teaching materials and resources at all times. You need to be able to deliver a lesson at any time, even when planning hasn't been left or has been mislaid.
- You must follow the curriculum as closely as possible and complete all work that has been set, before delivering your own work.
- Contact your consultant as soon as possible if you are for any reason, unable to go to work, or are running late at any time. Don't forget, people are relying on you in your new role.
- Always adhere to the school's disciplinary procedures and policies, especially regarding Health & Safety, Smoking, Mobile Phones and any relevant breaks.
- Always maintain clear and appropriate records when applicable.
- Never engage in any physical contact with any pupils for any reason.

Above all, BE PREPARED FOR ANY EVENTUALITY !!